|  |  |  |
| --- | --- | --- |
| **WHAT** | **NOTES** | **BY WHEN** |
| **Goals** |  |  |
| * Register new voters
 |  |  |
| * Gain visibility for AAUW
 |  |  |
| * Distribute Registration information
 |  |  |
| * Pre-registration information for 16-year-olds
 |  |  |
| * Connect with CU Partners
 |  |  |
| **Location** (Wi-fi?) (Some locations require CORI check for volunteers) |  |  |
| * College campus
 |  |  |
| * High school (Most require CORI check for volunteers)
 |  |  |
| * Public library
 |  |  |
| * Town event
 |  |  |
| * Other
 |  |  |
| **Date/Time** |  |  |
| * Morning
 |  |  |
| * Afternoon
 |  |  |
| * All day
 |  |  |
| * Multiple times
 |  |  |
| **Assignment of tasks** | **WH0** |  |
| * In charge overall
 |  |  |
| * Secure location
 |  |  |
| * Get information/registration forms
 |  |  |
|  |  |  |
| **WHAT** | **WHO** | **BY WHEN** |
| * **Equipment/Supplies**
 |  |  |
| * Registration Forms
 |  |  |
| * Pens
 |  |  |
| * Voter Information sheet/card
 |  |  |
| * AAUW Information sheet/card
 |  |  |
| * AAUW contact information
	+ Business cards?
 |  |  |
| * Laptops
 |  |  |
| * Table/chairs
 |  |  |
| * Table covering
 |  |  |
| * Signage
 |  |  |
| * + Print/Make
 |  |  |
| * + Easels/Tape
 |  |  |
| * Electric outlets
 |  |  |
| * Publicity
 |  |  |
| * Give-aways?
 |  |  |
| * + Candy
 |  |  |
| * + Stickers
 |  |  |
| * + Pens
 |  |  |
| * Sanitizer
	+ Pens
	+ Laptops
 |  |  |
| **Collaborators** |  |  |
| * LWV
 |  |  |
| * Common Cause
 |  |  |
| * Host location
 |  |  |
| * Others
 |  |  |

[**MA Secretary of State voter information**](file:///C%3A%5CUsers%5CDownloads%5CMA%20Secretary%20of%20State%20voter%20information): https://www.sec.state.ma.us/

[**AAUW-MA website**](https://aauw-ma.aauw.net/): https://www.aauw.org/

For AAUW Voter Information <https://www.aauwaction.org/voter-registration/>

For AAUW [Technical Assistance and Materials](http://www.aauw.org/resource/upcoming-advocacy-activity-events-form/), email votered@aauw.org

**For AAUW-MA membership information** contact Hollie Bagley: holliebagley@gmail.com

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| --- | --- | --- |
| See the source image | See the source image | See the source image |
|  | See the source image |  |







